

MINUTES

Oregon WIN Board Meeting
September 12, 2002, 1:00 – 3:00 PM
Western Oregon University, Monmouth

Members: John Greydanus, Larry Hammon, Alan Heywood, Mark Kramer, Cynde Leathers, Paul Snyder, Bob Vogel. **Participating Members:** John Sneed, Gary Schiedel. **Guests:** Gary Lanctot

I. OPAN Update

John Greydanus reported that OPAN continues to provide coverage of the 5th Legislative Special Session and produces a two-hour weekly summary program aired on public access channels. Oregon WIN's commitment to supporting OPAN ended August 31, 2002. OSU agreed to continue supporting OPAN productions through October 31, 2002. The OPAN Board continues to pursue funding options for long-term support of the network. OPAN, Legislative Media and Oregon WIN signed an intergovernmental agreement that formalized the working relationship among the parties. The Board reviewed the agreement.

II. Oregon WIN Updates

- The Board reviewed a list of pending receive sites. The new sites include hospitals in Corvallis, Albany and Lebanon and ONE-stop offices in Corvallis and Albany. The ONE-stop site in Lebanon is operational. It was announced that the Charter Cable headend installation in Cottage Grove would be accomplished by replacing the existing beambender with a sector antenna. The new installation will provide full coverage of Cottage Grove and should be complete by the end of September.
- It was announced that the OHSU two-way microwave connection with Oregon WIN is operational. OHSU is reviewing network applications and will be attending future WIN meetings.
- John handed out a copy of the network equipment list compiled by Tom Williams. Tom has compiled an equipment list for each Oregon WIN network location. The lists are available at the Oregon WIN web page.
- John handed out a copy of the failsafe network installation diagram to Board members and asked members to share the diagram with engineering staff if they have not done so already. John also asked members to review scheduling procedures with those responsible for scheduling events on their campuses. Feedback on the scheduling process is encouraged.
- John announced that the August royalty payments have been mailed or transferred to members.

III. Report on ONE-Stops

Paul Snyder reviewed LBCC's involvement with the Region 4 One-Stops, including the installations of ITFS receive sites at One-Stops in Corvallis, Albany and Lebanon. Paul reviewed the instructional services community colleges provide staff and clients at One-Stops, including professional development, workforce development and degree programs. Paul introduced Gary Lanctot. Manager of Region 4 One-Stops. Gary provided an overview of the One-Stop concept. The ONE-Stops are an attempt to place a number of state workforce and human services agencies under a single roof to better serve clients and reduce costs. One-Stops occur statewide and often involve partnerships with community colleges in the areas of workforce training and development. Paul agreed to coordinate an Oregon WIN Board sub-committee to investigate program opportunities with Region 4 ONE-stops and the potential of adding additional ONE-Stop sites to the Oregon WIN network.

IV. Updates from Members

Members reviewed proposed fall programming, including running cable feeds and telecourses over assigned ITFS channels in order to reach schools and sites outside of cable coverage. John agreed to compile a program list from each member to share with Oregon WIN receive sites. PSU and WOU are targeting specific departments (WOU with Fire Science) and specific sites (PSU Salem Center) as they consider new programs. OPB is moving forward with their digital television plans. This includes using fiber for statewide distribution and microwave and over-the-air transmitters for last-mile distribution. OPB's digital plans offer the potential for Oregon WIN to partner with OPB for statewide distribution. PCC continues to look for ways to replace their AML link with a microwave path in order to improve their connection with Oregon WIN.

V. Next Meeting Date

The next Oregon WIN Board meeting will be held in November - date to be announced.